



## **BUILDING CODE OF SCHEDULE OF FEES**

### **1. ADMINISTRATIVE FEES**

- A. A 1.75% surcharge on all permits will be levied, as required by Section 36-137 of the Code of Virginia.
- B. An administrative charge of \$150 shall be charged whenever any work for which a permit is required is begun before a permit is obtained for said work.
- C. The fee for an appeal to the Board of Appeals shall be \$75.
- D. The fee for a certificate of occupancy, or certificate of compliance, shall be \$50, except when issued in connection with a building permit. When issued in connection with a building permit, no fee is required. The fee for strip shopping centers and covered malls shall be \$80, plus \$25 per tenant space.
- E. Re-inspection Fees:
  - i) When additional inspection trips are necessary, due to any one of the following reasons, a charge of \$40 shall be made for each trip as listed below:
    - (1) Work not ready for inspection when called
    - (2) When follow-up is required due to failure to make timely request for inspection.
    - (3) Any violation of Section 100 of the Virginia Uniform Statewide Building Code
  - ii) Corrections shall be made and re-inspection fees shall be paid before any further inspections will be scheduled.
- F. Minimum Permit Fee \$40 (plus VA surcharge)  
Changes or corrections to the application or approved plans \$30 (plus VA surcharge)  
Copies:
  - Letter size page \$1 per page
  - Legal size page \$2 per page
  - Ledger size page \$5 per page
- G. Temporary C.O. for 30 days \$600  
Plus \$600 for each additional 30 days, if granted

#### H. Refunds

Refunds for permits, which have been issued for proposed work, which is not completed, will be calculated as specified below. The permit holder may request a refund by submitting a letter to the building official stating the reason for the request. Please note that no 100% refunds will be granted. All refunds will be



| <u>Inspections Completed</u>  | <u>Percentage of Refund Allowed</u> |
|---|-------------------------------------|
| Building  |                                     |
| Foundation Inspection   | 75%                                 |
| Framing Inspection  | 25%                                 |
| Electrical, Mechanical, Plumbing  |                                     |
| Rough-In  | 40%                                 |
| i. Contractor registration for third party inspection<br>of sign(s) per building unit   | \$25                                |
| j. Zoning Fees  |                                     |
| i) For dwelling unit verification   | \$25                                |
| ii) For review of zoning ordinance and other City<br>Codes in connection with issuances of a<br>business license                  | \$15                                |
| iii) For review of building plans and site reviews to<br>ensure compliance with zoning ordinance, and<br>other related ordinances | \$25                                |

## 2. BUILDING PLAN REVIEW FEES

|  |                       |
|--|-----------------------|
| A) New construction -<br>Alterations and Repairs | <b>All Use Groups</b> |
| 0 – 2500 Sq. Ft.                                 | \$ 35                 |
| 2501 – 5000                                      | \$ 75                 |
| 5001 – 12,000                                    | \$125                 |
| 12,001 – 20,000                                  | \$150                 |
| 20,991 – 50,000                                  | \$175                 |
| 50,001 – Unlimited                               | \$275                 |
| B) Each Electrical, Mechanical & Plumbing System | <b>All Use Groups</b> |
| 0 – 5,000 Sq. Ft.                                | \$ 35                 |
| 5,000 – 12,000                                   | \$ 50                 |
| 12,001 – 25,000                                  | \$ 75                 |
| 25,001 – Unlimited                               | \$100                 |

C) Fire Protection Systems

New/Extended Fire Sprinkler Systems

**Specific Occupancy Hazards**

|                    |      |       |
|--------------------|------|-------|
| 0 – 5,000 Sq. Ft.  | \$25 | \$ 50 |
| 5,000 – 12,000     | \$35 | \$ 70 |
| 12,001 – 25,000    | \$50 | \$100 |
| 25,001 – Unlimited | \$75 | \$150 |

Alterations to Existing Fire Sprinkler Systems

|                      |  |  |
|----------------------|--|--|
| 0 – 5 Heads          | \$15                                     |  |
| 6 – 15 Heads         | \$20                                     |  |
| 16 – 35 Heads        | \$25                                     |  |
| 35 – 50 Heads        | \$30                                     |  |
| 51 – Unlimited Heads | Fee per new/extended fees as shown above |  |

D) Swimming pools, commercial fences, riprap, bulkheads, piers and similar accessory structures

|                           |      |
|---------------------------|------|
| Residential or Commercial | \$35 |
|---------------------------|------|

E) Signs

|                          |      |
|--------------------------|------|
| (excluding face changes) | \$35 |
|--------------------------|------|

F) Towers, Pump Stations, Vaults,  
Satellite Dishes and other  
Specialty structures

\$35

G) Elevators

\$40

Plan review Fees include the initial review only. For each additional review of a re-submittal of any rejected plan, a fee of 50% of the original plan review fee will be charged.

**3. BUILDING PERMIT / INSPECTION FEES**

A) Alterations and Repairs

i) Residential Single Family or Duplex ONLY

|                 |       |
|-----------------|-------|
| 0 – 400 Sq. Ft. | \$ 90 |
| 401 – 1,000     | \$125 |
| 1,001 – 2,500   | \$150 |
| 2,501 & Above   | \$170 |

- ii) Commercial / Multi-Family
  - (1) \$3 per hundred or fraction thereof, up to \$5,000
  - (2) \$150 for first \$5,000 valuation PLUS  
\$6 for each additional \$1,000 or fraction thereof, up to & including \$20,000 valuation
  - (3) \$240 for first \$20,000 valuation PLUS  
\$4 for each additional \$1,000 or fraction thereof, up to and including \$100,000 valuation
  - (4) \$560 for first \$100,000 valuation PLUS  
\$2 for each additional \$1,000 or fraction thereof, without limit

B. Amusement Devices and Rides

- i) Kiddy Rides (per device)
 

|                    |      |
|--------------------|------|
| Inspection         | \$10 |
| Administrative Fee | \$ 5 |
- ii) Major Rides (per device)
 

|                    |      |
|--------------------|------|
| Inspection         | \$20 |
| Administrative Fee | \$ 5 |
- iii) Select Rides (per device)
 

|                    |      |
|--------------------|------|
| Inspection         | \$40 |
| Administrative Fee | \$ 5 |

C. Demolition

- i) Any building or structure \$50 each

D. Elevator, Dumbwaiters (per cab), Moving Stairways – per flight

- i) Inspections
 

|                |              |
|----------------|--------------|
| Routine        | \$ 75 + \$2* |
| Periodic       | \$ 75 + \$2* |
| Five Year Test | \$100 + \$2* |
- ii) Re-Inspection
 

|                |              |
|----------------|--------------|
| Routine        | \$ 35        |
| Periodic       | \$ 60        |
| Five Year Test | \$100 + \$2* |

*\*Additional \$2 per floor for each floor over 3*

E. Fences

- i) Any fence that does not require a poured footing, or is equal to or less than 6' in height for 1 & 2 family residences, requires a zoning permit only.
- ii) All commercial and multi-family fences, and residential 1 & 2 family fences greater than 6 feet in height and all swimming pool enclosures:
 

|   |      |
|---|------|
| Up to 250 feet in length                                | \$50 |
| Each additional 100 feet of length, or fraction thereof | \$35 |
- iii) Masonry fences or fences requiring poured footings:
 

|   |      |
|---|------|
| Up to 250 feet in length                                | \$70 |
| Each additional 100 feet of length, or fraction thereof | \$45 |

F. Fire Protection Systems Permit Fees – New / Existing Sprinkler Systems

i) Fire Suppression

(1) Water Sprinkler

|                 |                        |
|-----------------|------------------------|
| 1 – 50 Heads    | \$ 70                  |
| 51 – 100 Heads  | \$ 70 + \$1 per head   |
| 101 – 500 Heads | \$120 + \$.25 per head |
| Over 501 heads  | \$220 + \$.10 per head |

Limited area sprinkler systems \$ 40 each

|                            |            |
|----------------------------|------------|
| Fire Pump                  | \$100 each |
| Standpipe                  | \$ 35 each |
| Fire Service Line          | \$ 70 each |
| Fire Hydrant               | \$ 10 each |
| Fire Department Connection | \$ 10 each |
| Hose Connection            | \$ 5 each  |
| Building Riser             | \$ 20 each |

(2) Carbon Dioxide & Halogenated  
(Certification required)

\$ 35 each

(3) Foam & Dry / Wet Chemical

\$ 50 per system, up to 12 heads, plus  
\$ 2 for each additional head over 12.

(4) Alterations to existing system

1 – 50 heads / no mains \$ 40

ii) Alarms

(1) Panel \$ 50 each

(2) Devices 1 – 20 \$ 5 each device  
21 – 100 \$100 + \$3 per device  
101 – Unlimited \$340 + \$1 per device

G. New Construction - includes additions that increase the gross area of the existing structure.

The fees for building permits/inspection shall be calculated based on the use group of the proposed building, and the type of construction, using the chart at Attachment A, and applying the formula below:

$$\text{Gross Area} \times 74 \times \text{Type of Construction (See Chart)} \times .002043 \\ \text{Equals Permit Fee}$$

The Permit Fee Multiplier is established by the locality. The Permit Fee Multiplier for Norfolk is .002043.

H. Piers and Bulkheads

i) Residential bulkhead without tiebacks, and/or open pile pier:

|  |      |
|--|------|
| Up to 100 linear feet                                  | \$50 |
| Each additional 100 linear feet or<br>fraction thereof | \$50 |

ii) Residential bulkhead with tiebacks, and riprap

|  |      |
|--|------|
| Up to 100 linear feet                                  | \$75 |
| Each additional 100 linear feet or<br>fraction thereof | \$75 |

|  |   |
|--|---|
| iii) Commercial bulkhead and piers   | \$35 plus \$1 per linear foot, no limit |
| <b>I. <u>Porches and Decks</u></b>   |   |
| i) Uncovered, one story  |   |
| Up to 100 sq. ft.  | \$ 40                                   |
| 101 – 400 sq. ft.  | \$100                                   |
| 401 sq. ft. & above  | \$125                                   |
| <b>J. <u>Re-roof and siding</u></b>  |   |
| Re-roof Residential  | \$ 70                                   |
| Re-roof Commercial   | \$125                                   |
| Siding – Residential   | \$ 70                                   |
| <b>K. <u>Signs</u></b>   |   |
| i) New construction, with a footing, or  |   |
| Pylon sign   | \$ 80                                   |
| ii) New wall sign / structural attachment  | \$ 50                                   |
| iii) Reconstruction, alteration replacement, or  |   |
| modification of a sign   | \$ 40                                   |
| iv) Face Replacement   | \$ 10 each face                         |
| v) Annual safety inspection  | \$ 25 for the first sign                |
|  | \$ 10 per additional                    |
| <b>L. <u>Swimming Pools – (Plumbing and Electrical Permits may also be required)</u></b> |   |
| i) Above ground pool   | \$ 50                                   |
| ii) In-ground pool without diving board  | \$120                                   |
| iii) In-ground pool with diving board  | \$160                                   |
| <b>M. Tents (901 sq. ft. or greater and Other Temporary)</b>                             |   |
| Structures   | \$ 40                                   |
| <b>N. Satellite Antenna</b>  |   |
|  | \$ 40                                   |

## **ELECTRICAL FEE SCHEDULE**

Minimum permit fee for all permits shall be \$40 plus applicable plan review fees.

A 1.75% surcharge on all permits shall be levied as required by Section 36-137 of the Code of Virginia.

### **SERVICES ONLY**

#### **SINGLE PHASE OR THREE PHASES**

|     |   |         |       |
|-----|---|---------|-------|
| 0   | - | 200 AMP | \$ 50 |
| 201 | - | 400 AMP | \$100 |
| 401 | - | 600 AMP | \$150 |

\$25 for each additional 100 AMP up to 1000 AMP

\$45 for each additional 100 AMP over 1000 AMP without limit

For each piece of equipment connected and each circuit or feeder installed, extended, relocated or repaired, the fee shall be:

|              |   |         |                                  |
|--------------|---|---------|----------------------------------|
| 0            | - | 20 AMP  | \$3                              |
| 21           | - | 40 AMP  | \$4                              |
| 41           | - | 60 AMP  | \$6                              |
| 61           | - | 150 AMP | \$8                              |
| 151          | - | 200 AMP | \$20                             |
| Over 200 AMP |   |         | \$25 for each additional 100 AMP |

#### Miscellaneous

|  |      |
|--|------|
| Pool grounding                         | \$50 |
| Temporary Release                      | \$40 |
| Temporary Electrical Construction Pole | \$40 |

### **MECHANICAL FEE SCHEDULE**

Minimum permit fee for all permits shall be \$40 plus applicable plan review fee.

A 1.75% surcharge on all permits shall be levied as required by Section 36-137 of the Code of Virginia.

|                                       |   |
|---------------------------------------|---|
| Air Conditioning Equipment            | \$20 each   |
| Air Distribution System               | \$ 5 for first 20 grilles<br>\$ 2 each additional grille thereafter |
| Air Handler                           | \$10 each   |
| Boiler                                | \$20 each   |
| Burner Replacement                    | \$35 each   |
| Chiller                               | \$35 each   |
| Combination Unit (gas, oil, electric) | \$20 each   |
| Commercial Clothes Dryer              | \$10 each   |
| Cooling Tower / Water Tower           | \$40 each   |
| Exhaust Duct System                   | \$ 5 for first 20 grilles<br>\$ 2 each additional grille thereafter |

|   |   |
|---|---|
| Fan   |   |
| Exhaust   | \$ 5 each   |
| Make Up Air (Ventilation)                           | \$ 5 each   |
| Fire / Smoke Dampers                                | \$ 5 each   |
| Fuel Piping System (gasoline & oil)                 | \$ 5 each   |
| Furnace   | \$20  |
| Gas Light   | \$ 5 each   |
| Gas Line  | \$10 for 1 <sup>st</sup> two outlets / \$5 each<br>additional outlet thereafter |
| Grease Duct   | \$80 each   |
| Heat Pump   | \$20 each   |
| Hoods   |   |
| Commercial  |   |
| Type I  | \$50 each   |
| Type II   | \$45 each   |
| Condensate  | \$40 each   |
| Residential   | \$ 5 each   |
| Residential Bath Fan                                | \$ 5 each   |
| Residential Bathroom Exhaust Duct                   | \$ 5 each   |
| Residential Clothes Dryer Duct                      | \$ 5 each   |
| Residential Kitchen Hood Duct                       | \$ 5 each   |
| Hydraulic Piping                                    | \$35 each zone  |
| Incinerator / Crematory                             | \$50 each   |
| Kitchen (Cooking) Equipment                         | \$10 each   |
| Medical Gas Piping                                  | \$ 1 per outlet   |
| Prefab Gas Fireplace                                | \$35 each   |
| Wood Stove, Fireplace Insert                        | \$35 each   |
| Gas logs  | \$35 each   |
| Refrigeration Equipment                             |   |
| (Compressor / Cooler)                               | \$10 per compressor   |
| Regulated Equipment not addressed                   | \$20 each   |
| Replacement for Chimney / or Vents                  |   |
| (Flexible Chimney Liner – not<br>including masonry) | \$35 each   |



|  |   |
|--|---|
| Space Heater   | \$20 each   |
| Tanks Flammable Liquids, for each up to<br>1,000 gallons | \$ 50   |
| Above 1,000 gallons                                      | \$150   |
| VAV Box  | \$ 5 each   |
| Ventilation Duct System                                  | \$ 5 for first 20 grilles<br>\$ 2 each additional grille thereafter |
| Replacement Water Heater                                 | \$25 each   |
| Dispenser (Pumps)  | \$10 each   |
| Tank Monitoring Station                                  | \$35 each   |

## **PLUMBING FEE SCHEDULE**

Minimum permit fee for all permits shall be \$40 plus applicable plan review fees.

A 1.75% surcharge on all permits shall be levied as required by Section 36-137 of the Code of Virginia

|  |   |
|--|---|
| Fixture  | \$ 7 each   |
| Drainage / Waste & Vent                        | \$10 per system   |
| Water Distribution Pipe                        | \$10 per system   |
| Replacement Water Heater                       | \$25 each   |
| Pool Heater                                    | \$25 each   |
| Water Service Line (excluding fire main)       | \$10 per 100' each meter  |
| Fire Service Line – See Fire Protection System |   |
| Sanitary Sewer Line                            | \$10 per 100'   |
| Storm Sewer Line                               | \$10 per 100'   |
| Man Holes / Drains                             | \$10 each   |
| Sewer Cap                                      | \$40 each   |
| Gas Line                                       | \$10 for 1 <sup>st</sup> two outlets / \$5 each<br>additional outlet thereafter |
| Medical Gas Piping                             | \$ 1 per outlet   |
| Backflow Device                                |   |
| Testable                                       | \$35 per device   |
| Non-Testable                                   | \$ 7 per device   |

## TYPE OF CONSTRUCTION FACTOR

| Use Group | 1999 BOCA Nat'l Building Code                          | Type of Construction |      |      |      |      |      |      |      |      |             |
|-----------|--|----------------------|------|------|------|------|------|------|------|------|-------------|
|           |  | 1A                   | 1B   | 2A   | 2B   | 2C   | 3A   | 3B   | 4    | 5A   | 5B          |
| A-1       | Assembly, theaters, with stage                         | 1.78                 | 1.75 | 1.70 | 1.66 | 1.57 | 1.48 | 1.47 | 1.53 | 1.37 | <b>1.33</b> |
|           | Assembly, theaters, without stage                      | 1.61                 | 1.58 | 1.53 | 1.49 | 1.40 | 1.31 | 1.30 | 1.36 | 1.20 | <b>1.16</b> |
| A-2       | Assembly, nightclubs                                   | 1.28                 | 1.26 | 1.22 | 1.19 | 1.12 | 1.04 | 1.04 | 1.08 | 0.95 | <b>0.95</b> |
| A-3       | Assembly, restaurants, bars, banquet halls             | 1.27                 | 1.24 | 1.21 | 1.16 | 1.10 | 1.02 | 1.03 | 1.07 | 0.92 | <b>0.91</b> |
|           | Assembly, general, community halls, libraries, museums | 1.28                 | 1.25 | 1.20 | 1.15 | 1.07 | 0.97 | 0.97 | 1.03 | 0.86 | <b>0.83</b> |
| A-4       | Assembly, churches                                     | 1.63                 | 1.60 | 1.54 | 1.50 | 1.42 | 1.33 | 1.32 | 1.37 | 1.22 | <b>1.18</b> |
| B         | Business   | 1.26                 | 1.23 | 1.18 | 1.14 | 1.07 | 0.96 | 0.95 | 1.03 | 0.84 | <b>0.82</b> |
| E         | Educational  | 1.35                 | 1.33 | 1.28 | 1.24 | 1.17 | 1.08 | 1.05 | 1.13 | 0.96 | <b>0.92</b> |
| F-1       | Factory and industrial, moderate hazard                | 0.78                 | 0.76 | 0.72 | 0.67 | 0.64 | 0.55 | 0.56 | 0.61 | 0.46 | <b>0.44</b> |
| F-2       | Factory and industrial, low hazard                     | 0.77                 | 0.74 | 0.71 | 0.67 | 0.62 | 0.55 | 0.55 | 0.60 | 0.46 | <b>0.43</b> |
| H         | High hazard  | 0.75                 | 0.73 | 0.69 | 0.65 | 0.60 | 0.53 | 0.53 | 0.58 | 0.45 | <b>0.41</b> |
| I-1       | Institutional, supervised environment                  | 1.23                 | 1.21 | 1.16 | 1.13 | 1.07 | 0.98 | 0.98 | 1.06 | 0.89 | <b>0.86</b> |
| I-2       | Institutional, incapacitated                           | 2.10                 | 2.07 | 2.03 | 1.98 | 1.91 | 1.80 | N.P. | 1.87 | 1.68 | <b>N.P.</b> |
| I-3       | Institutional, restrained                              | 1.44                 | 1.41 | 1.36 | 1.32 | 1.25 | 1.15 | 1.14 | 1.21 | 1.04 | <b>N.P.</b> |
| M         | Mercantile   | 0.98                 | 0.96 | 0.92 | 0.88 | 0.82 | 0.74 | 0.75 | 0.78 | 0.65 | <b>0.63</b> |
| R-1       | Residential, hotels                                    | 1.34                 | 1.31 | 1.27 | 1.24 | 1.17 | 1.09 | 1.09 | 1.16 | 1.00 | <b>0.97</b> |
| R-2       | Residential, multiple family                           | 1.13                 | 1.10 | 1.06 | 1.02 | 0.96 | 0.88 | 0.88 | 0.95 | 0.79 | <b>0.76</b> |
| *R-3      | Residential, one- and two-family                       | 0.94                 | 0.91 | 0.88 | 0.86 | 0.82 | 0.78 | 0.77 | 0.80 | 0.72 | <b>0.67</b> |
| S-1       | Storage, moderate hazard                               | 0.74                 | 0.71 | 0.68 | 0.63 | 0.59 | 0.50 | 0.52 | 0.57 | 0.42 | <b>0.40</b> |
| S-2       | Storage, low hazard                                    | 0.73                 | 0.70 | 0.66 | 0.63 | 0.58 | 0.50 | 0.50 | 0.56 | 0.42 | <b>0.39</b> |
| U         | Utility, miscellaneous                                 | 0.58                 | 0.55 | 0.52 | 0.49 | 0.45 | 0.39 | 0.39 | 0.43 | 0.32 | <b>0.30</b> |

Note (A) – R-3 Garages = 0.20

Note (B) – Unfinished basements (all use groups) = 0.20

Note (C) – Finished basements (all use groups) = 0.40

Note (D) – For H-1 through H-4 (1999 BNBC), use H values

Note (E) – Gross area modifier = 74

Note (F) – N.P. = Not Permitted

Permit Fee Multiplier = 0.002043

\*Minimum Fee for this category is to be \$100